



SAPIENZA
UNIVERSITÀ DI ROMA



Q&A

Student Conference Rome 2017

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1. What are the criteria for the Students' selection?

Eligible delegates are students of either last year of Bachelor studies, Master studies (any programme year), and PhD studies (any programme year). The proficiency in English is an essential requirement. We encourage the Member Universities to select students based on motivation letters, that explain the students' interest and motivation to attend the Conference and the added value, relevant knowledge and qualities they could bring to the meeting. Each university is free to add more criteria to these basic requirements.

2. One of our Students has to cancel his participation in the Conference. Can we nominate another one? If the case, what is the procedure?

You can organise an additional call for one participant to join your Conference delegation. The selection criteria remain the same as above.

3. Is there an age limit for the Students participating in the Conference?

No, there is no age limit for the Students to participate in the Conference.

4. How often should the Academic Tutors meet with the Delegates?

This decision is fundamentally up to the Academic tutors but frequent meetings are encouraged. You can also consider to organise online meetings to prepare for the Conference. The most important thing is that the students know they can contact Academic Tutors for advice and guidance during the preparation.

5. What are the Students required to submit for the Student Conference?

- a. **Each student** is requested to provide a **short paper of minimum half a page and maximum 2 pages** on her/his analysis of the Forum topic and recommendations on how to overcome the existing challenges.
- b. **Each delegation** is requested to prepare a **video on the main theme of the Conference**: "The students' vision of a Student-Centred University".

6. What are the deadlines for submitting the papers and the videos?

- The papers should be sent **by 31 July 2017** to office@unica-network.eu.
- The videos should be sent **by 8 September 2017** to office@unica-network.eu.

7. How long should the papers on a selected topic be?

Each student is requested to provide a **short paper of minimum half a page and maximum 2 pages** on her/his analysis of the topic and recommendations on how to overcome the existing challenges.

More details on the paper requirements will be provided shortly.

8. What are the requirements and limitations (number of slides, time for presentation, etc.) for Power Point presentations?

The **Power Point presentations are not compulsory**, but the students are free to prepare them if they wish. The Guidelines will be decided by the Chairs of the Fora and therefore the precise requirements will be communicated in August.

9. What are the requirements for the video competition?

Each delegation is requested to prepare a video on the main theme of the Conference: "The students' vision of a Student-Centred University". The details about the video competition and the contest conditions will be provided shortly.

10. Are delegations from different Universities out coming from the same city allowed to prepare one video together?

Yes, the delegations from different Universities in the same city can work together and submit one single video.

11. How many Students from the same delegation are allowed to choose the same Forum?

Organisers encourage the Students from the same delegation to cover as many topics as possible. It is also recommended that no more than two Students per delegation should attend the same Forum. The Students are invited to **indicate a second option**, that could be assigned by the Organisers if the overall distribution of the students in the Fora is not balanced. However, the Organisers will do their best to accept the first choice of all Students.

12. What type of costs related to Students' participation are to be covered by the Organisers?

The 4 Host Universities in Rome will cover the following Students' costs:

- Accommodation: up to 4 nights will be covered from 4 to 7 October 2017 (with check out on Sunday, 8 October).
Please note that **the night of 3 October will not be covered**, as the Conference will start in the afternoon and it is possible to travel in the morning.
- Meals: from 4 to 7 October 2017.
Please note that the **meals on Sunday 8 October will not be covered** as the universities will be closed.
- Cultural events.
- Local transportation costs: from 4 to 7 October 2017.
Please note that the Organisers will try to cover the transportation back to the airport if you leave on 8 October.

Travel costs to/from Rome will not be covered by the Host universities. Each Participating University is asked to cover the travel to and from Rome for its students.

13. Do Academic Tutors receive remuneration for their work with Students?

This matter is entirely up to Participating University. The Organisers do not cover the staff costs of Academic Tutors. Most of Tutors fulfil their role on a voluntary basis.

14. Do Academic Tutors need to plan, organise and pay for their travel to the Conference?

Yes, the travel and accommodation costs of the Academic Tutors are to be covered by Participating University or tutors themselves. Tutors do need to make travel and accommodation arrangements on their own.